# Making Bank

HOW I EDITED MY BANK STATEMENT (AND HOW YOU CAN TOO!)

01 Log into your online banking and open a copy of your most recent (or any) statement.

02 Find the 'PrtScn' button on your keyboard (for me it's on the very top row, F7) and click it to 'Print Screen'.

03 Open 'Paint' on your computer (I don't have a shortcut so I went to the bottom left of my screen and clicked on Windows then scrolled down to find it).

04 Click 'New' or open a blank page.

05 On the very top row, for me it's on the right, you will see 'Paste' – click it and your bank statement will fill the page.

06 At the top of your screen, for me it's on the left, you will see the 'Crop' button.

07 Decide where to crop your statement and adjust up from the bottom right corner until you're happy (I only use the top of my statements and crop all transactions to save time and fill the page with what matters most – the money I'm manifesting!)

08   Click "Brushes' at the top of your screen, for me it's on the left.
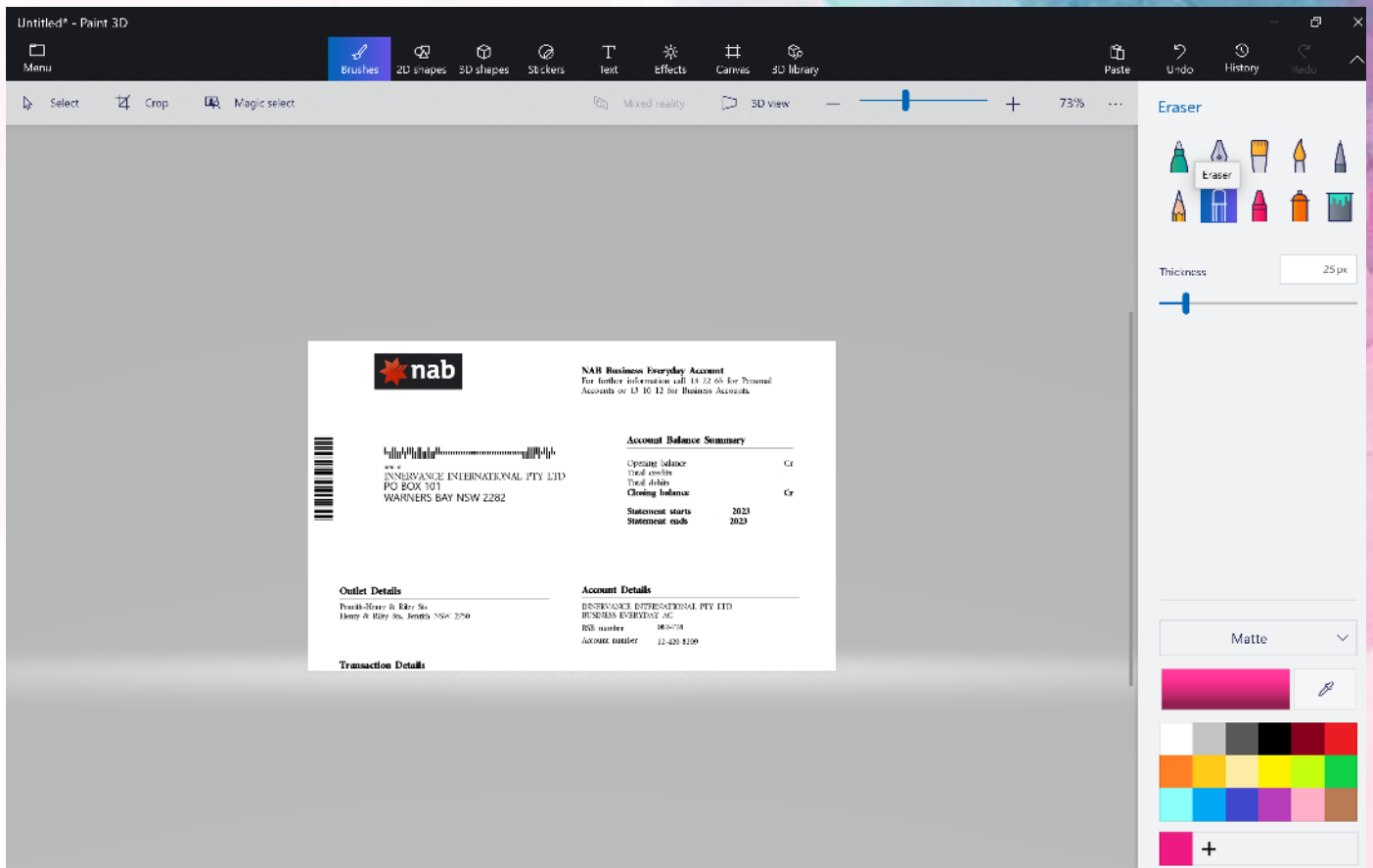
09   On the right of your screen, you will see a selection of paint brushes and an 'Eraser'.

10   Click on the Eraser and use your curser to carefully erase your opening balance if you need then the total credits, total debits and closing bank balance.
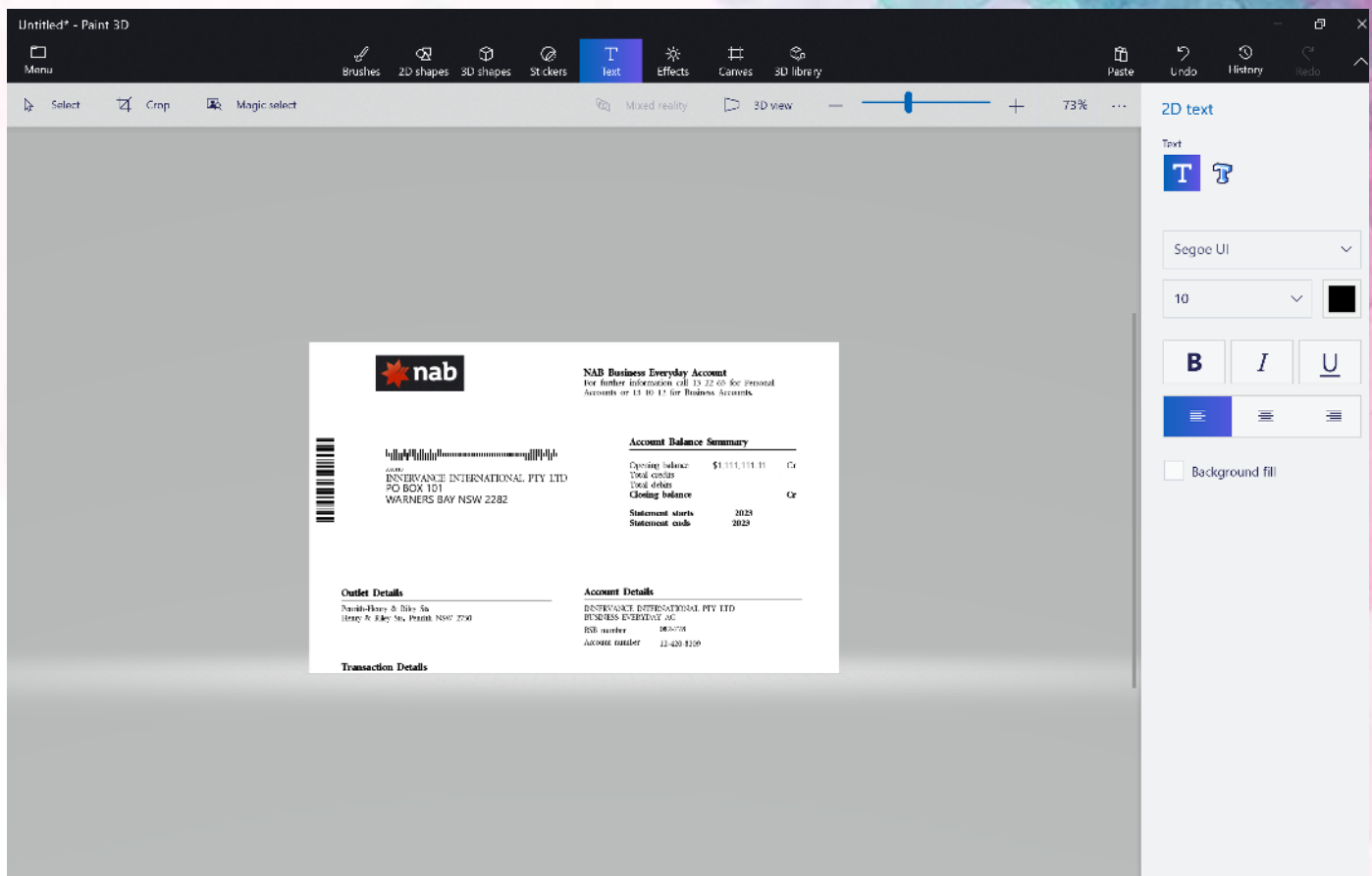
11   Repeat this step to erase the dates.

12   At the top of your screen, on the top row, click the 'Text' button.

13   On the right side of your screen, you will see the font, font size, bold, etc.

14 Reduce your font size to 10 to start with, you can adjust this to suit your statement.

15 Move your cursor to where you erased your incoming amount and click to create a text box.

16 Fill in your desired monthly income and position it, resizing if necessary (fellow Virgo's and general fusspots: this can be fiddly but as long as it's lined up it'll be fine!)

17 Repeat this step to reflect the monthly debits / outgoings.

18 Calculate the above (add your current balance to the incoming, subtract the outgoing and there you have your end of statement balance).

19 Repeat the steps to add your new total balance and move on to fill in the blank dates, you're almost done!

20 Using the text box method above, repeat and fill in your statement start and end dates.

21 When you're happy everything is aligned {and looks amazing!} go to the top left of your screen and click 'Menu'.

22 Click 'Image' if asked and 'Save As' {JPEG} to save to your desired location.

23 For the purpose of this guide, here's mine:

nab

NAB Business Everyday Account
For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.

/020110
INNERVANCE INTERNATIONAL PTY LTD
PO BOX 101
WARNERS BAY NSW 2282

Account Balance Summary

Opening balance	$1,111,111.11 Cr
Total credits	$1,111,111.11
Total debits	$ 123,456.78
Closing balance	**$2,098,765.44 Cr**
Statement starts	**1 December 2023**
Statement ends	**31 December 2023**

Outlet Details

Penrith-Henry & Riley Sts
Henry & Riley Sts, Penrith NSW 2750

Account Details

INNERVANCE INTERNATIONAL PTY LTD
BUSINESS EVERYDAY AC
BSB number   082-778
Account number   12-420-8209

Transaction Details

Now it's time to make your new statement your new screensaver! Proceed to the next page.

Making It Count

Your statement looks amazing, you're totally crushing and it's time to make it work for you ... here's how I did it in Windows:

01   Click on the Windows icon at the bottom left of your screen

02   Click on 'Settings'

03   Click on 'Personalisation'

04   On the left of your screen, you'll see 'Background' and 'Lock Screen,' click on the one you want (or save to both if your desktop isn't too busy).

05   Click on Browse and scroll to find your revised Statement.

06   'Choose picture' and there you have it. Nice work!

07   *NB: hand on heart apologies to you beautiful Mac users but I'm guessing it'll be easy-peasy for you too!